# fssMacroSuite
## Macro & Template Productivity in Word

# An Affordable Document Automation Solution

**Fee Simple Software** has spent the last twenty years developing custom macro and template solutions for the legal profession. The culmination of this experience and expertise is now available in an easy-to-use macro and template suite.
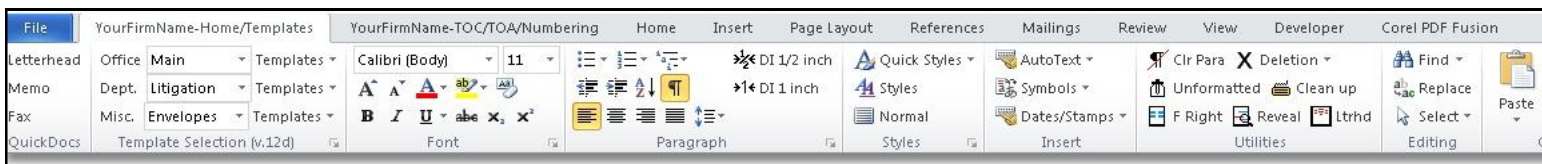
## The Need for Document Automation Exists in Every Law Firm

Document production in a law office is a complex and coordinated effort between attorneys and their staff. **fssMacroSuite** is the perfect solution for law offices that need a higher level of automation and standardization throughout their firm. Our Macro & Template suite helps to streamline common document production, providing a greater return on your technology investment.
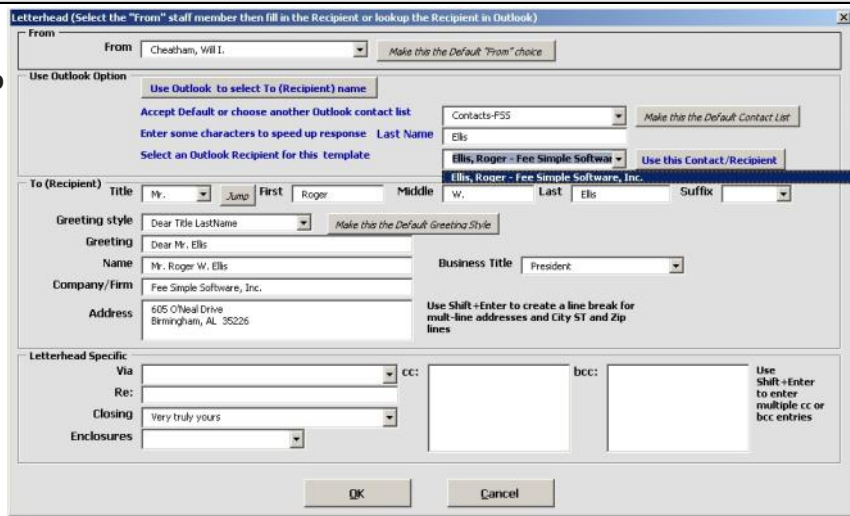
## fssMacroSuite **includes**:

▶ Our main tab duplicates the standard Word Home tab and adds functionality. The standard home tab is still available.
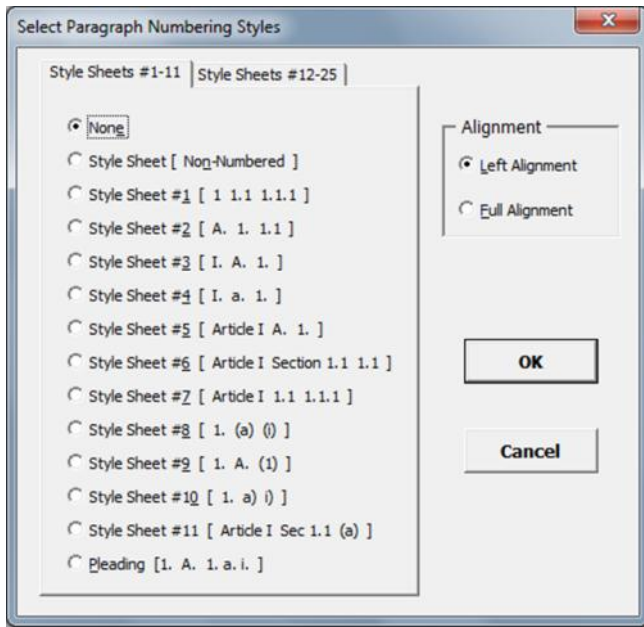


▶ QuickDocs provides a one-click shortcut to a user's favorite templates. We provide **Letterhead**, **Memo** and **Fax Cover Sheets** that connect to **Outlook Address Lists** for Contact information.

▶ Additional firm templates can easily be accessed from the drop-down menus by user defined categories

▶ A special Tab is provided with Table of Contents, Table of Authorities and Numbering shortcuts.

▶ Clean Up utilities, including a Reveal Markup (Tracked Changes) macro are included.

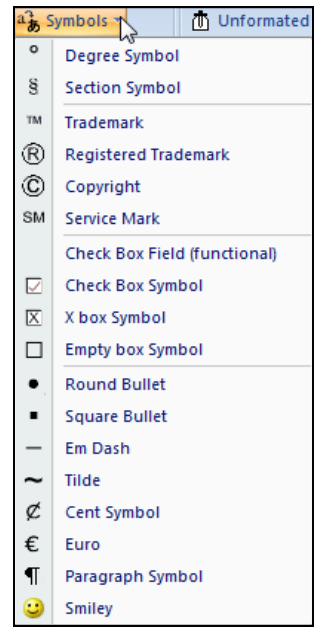▶ Available for Word 2007 and 2010 and is 64-bit compatible. Includes a User Reference Guide.



Our three standard templates for Letterhead, Fax Covers and Memos allow you to connect to **Outlook Address lists** for contact information. You may also fill in the contact information manually.

# Paragraph Numbering Styles and Symbols



◀ Paragraph numbering in Word is simplified with our multi-level numbering Style Sheets. Based on Word's built-in Heading Styles, our numbering solution provides stability and ease of use.

Inserting symbols is ▶ quick and easy using our Symbols drop-down menu located on the Firm's Home Ribbon.

# Training & Support

## ▲ Integrates with Microsoft Outlook & Most Document Management Systems

**fssMacroSuite** integrates with Microsoft Outlook, as well as most document management systems. Existing firm templates can be easily incorporated into **fssMacroSuite** by simply adding folders in the three folder directories and placing your templates in those folders.

## ▲ Demo version

You may download a demo of **fssMacroSuite** from **www.feesimple.net** . We require that you register with us and provide contact information. After you have registered a temporary unlock key will be provided to you.

## ▲ Custom templates

We can build custom Word templates with "pop-up userforms" to handle any special template requirement that you may have.

## ▲ Training

Training options include instructor-led user training, or Train-the-Trainer sessions for your computer support personnel. Training on **fssMacroSuite** can easily be incorporated into your Word migration or upgrade training plans.

## ▲ Support

The annual Software Subscription Service provides for unlimited priority support from the **fssMacroSuite** Support Team, as well as all upgrades to **fssMacroSuite**.

# fssMacroSuite Pricing

| Number of Users » | 1 - 24 | 25 - 49 | 50 - 99 | 100 - 249 | 250 - 499 | 500 + |
|---|---|---|---|---|---|---|
| Package Cost Per User | $ 95 | $ 90 | $ 85 | $ 80 | $ 75 | $ 70 |
| Annual Software Subscription Service | $ 19 | $ 18 | $ 17 | $ 16 | $ 15 | $ 14 |

Macro and Template customization by specialists is available at $125 per hour.